

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

Silverdale Borough
P. O. Box 187
100 W. Park Ave.
Silverdale, PA 18962

APPLICANT INSTRUCTIONS: For all applications, complete Parts 1, 2, 3, 4 and 5 of this form. If electrical work, complete also Part 6. If plumbing work, complete also Part 7. If mechanical work, complete also Part 8. For other permits, complete also Part 9. Site Plan (Part 10) is to be shown on Page 4 or attached hereto. Parts 11-18 (Pages 5 and 6) are for department use only.

App. Date ____/____/____	Type Permit ☐ Building (B)	☐ Electrical (E)	☐ Plumbing (P)	☐ Mechanical (M)	☐ Other (O) (See item 9)	Is Owner Applicant (Y/N)
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1. PROPERTY INFORMATION

Street Address	Apt.	Zip	Parcel Number	Zoning
Subdivision	Lot Number	Parcel Type	☐ Residential (R) ☐ Industrial (I) ☐ Commercial (C) ☐ Other (O)	

2. OWNER INFORMATION

First Name	Last name or Business Name	Phone
Street Address	City	State Zip

3. CONTRACTORS INFORMATION

	NAME OF CONTRACTOR LAST NAME, FIRST NAME	ST. ADDRESS	CITY, ST.	LICENSE NO.
Applicant (not owner)				
Architect / Engineer				
General Contractor				
Excavation				
Concrete				
Carpentry				
Electrical				
Plumbing				
Sewer				
Mechanical				
Roofing				
Masonry				
Drywall or Lathing				
Sprinkler				
Paving				
Fire Alarm				

4. CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	PHONE NO.
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RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE	PHONE NO.
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5. BUILDING PERMIT APPLICATION

For Dept. Use Only	Request Plan No. Assignment (Y/N)	PROPOSED USE:				
Plan Number IMPROVEMENT TYPE: ☐ NEW CONSTRUCTION (1) ☐ ADDITION (2) ☐ ALTERATION (3) ☐ REPAIR / REPLACEMENT (4) ☐ DEMOLITION (5) ☐ RELOCATION (6) ☐ FOUNDATION ONLY (7) ☐ CHANGE OF USE ONLY (8)		ASSEMBLY ☐ THEATRE (1) ☐ NIGHT CLUB (2) ☐ RESTAURANT (3) ☐ CHURCH (4) ☐ OTHER ASSEMBLY (5) ☐ BUSINESS (6) EDUCATIONAL ☐ (GRADES 1-12) (7) ☐ DAY CARE FACILITY (8) FACTORY ☐ MODERATE HAZARD (9) ☐ LOW HAZARD (10) ☐ HIGH HAZARD (11)		INSTITUTIONAL ☐ GROUP HOME (12) ☐ HOSPITAL (13) ☐ JAIL (14) ☐ MERCANTILE (15) RESIDENTIAL ☐ HOTEL, MOTEL (16) ☐ MULTI-FAMILY (17) ☐ BOCA TWO FAMILY (18) ☐ CABO TWO FAMILY (19) ☐ BOCA SINGLE FAMILY (20) ☐ CABO SINGLE FAMILY (21) STORAGE ☐ MODERATE HAZARD (22) ☐ LOW HAZARD (23)		☐ OTHER (24) PARKING GARAGE CARPORT MOTOR FUEL SERV. REPAIR GARAGE PUBLIC UTILITY HPM
		Structural (check that applicable) Frame ☐ Steel (1) ☐ Concrete (3) ☐ Other (5), Identify: _____ ☐ Masonry (2) ☐ Wood (4)			Exterior (Check those applicable) Walls ☐ Steel (1) ☐ Concrete (3) ☐ Other (5), Identify: _____ ☐ Masonry (2) ☐ Wood (4)	
Are any structural assemblies fabricated off-site? ☐ Yes ☐ No						
Street Frontage (Feet)		Stories (Number)		Lot Area (Sq. feet)		
Front Setback (Feet)		Bed Rooms (Number)		Building Area (Sq. feet)		
Rear Setback (Feet)		Full Baths (Number)		Parking Area (Sq. feet)		
Left Setback (Feet)		Partial Baths (Number)		Living Area (Sq. feet)		
Right Setback (Feet)		Garages (Number)		Basement Area (Sq. feet)		
Height Above Grade (Feet)		Windows (Number)		Garage Area (Sq. feet)		
New Residential Units (Number)		Fireplaces (Number)		Office/Sales (Sq. feet)		
Existing Residential Units (Number)		Enclosed Parking (Number)		Service (Sq. feet)		
Elevators / Escalator (Number)		Outside Parking (Number)		Manufacturing (Sq. feet)		
Est. Start ____/____/____		Est. Finish ____/____/____		Building Est. Value \$		

6. ELECTRICAL PERMIT APPLICATION

Electrical Work ☐ Yes ☐ No

Total Service ____ AMPS		Number of Circuits: 2 WIRE 3 WIRE 4 WIRE		Number of Service Outlets: 110V 220V	
	POWER DEVICES	No.	OUTPUT/LOAD		POWER DEVICES
1				7	
2				8	
3				9	
4				10	
5					
6				Total Number of Motors	
Utility Service Revisions:					
Est. Start ____/____/____		Est. Finish ____/____/____		Electrical Work Est. Value \$	

7. PLUMBING PERMIT APPLICATIONPlumbing Work ☐ Yes ☐ No

Enter the Number of Fixtures Being Installed, Replaced or Repaired					
Tubs/Showers		Drinking Fountains		Back Flow Preventers	
Shower Stalls		Floor Drains		Water Pumps	
Lavatories		Water Heaters		Roof Openings	
Toilets		Water Softeners		Parking Lot Drains	
Urinals		Sewage Ejectors		Inside Downspouts	
Sinks		Sump Pumps		Swimming Pools	
Laundry Tubs		Grease Traps		Standpipes (Y/N) (Number Hose Outlets)	
Dishwashers		Bidets		Fire Sprinklers (Y/N) (Number of Heads)	
Garbage Disposals				Lawn Sprinklers (Y/N) (Number of Heads)	
				Total Fixtures	
Public Water (Y/N)		Public Sewer (Y/N)			
Water Service Size _____ IN.		Water Meter Size _____ IN.		Avg. Daily Water Use _____ GPD	
Utility Service Revisions:					
Est. Start _____ / _____ / _____		Est. Finish _____ / _____ / _____		Plumbing Work Est. Value \$	

8. MECHANICAL PERMIT APPLICATIONMechanical Work ☐ Yes ☐ No

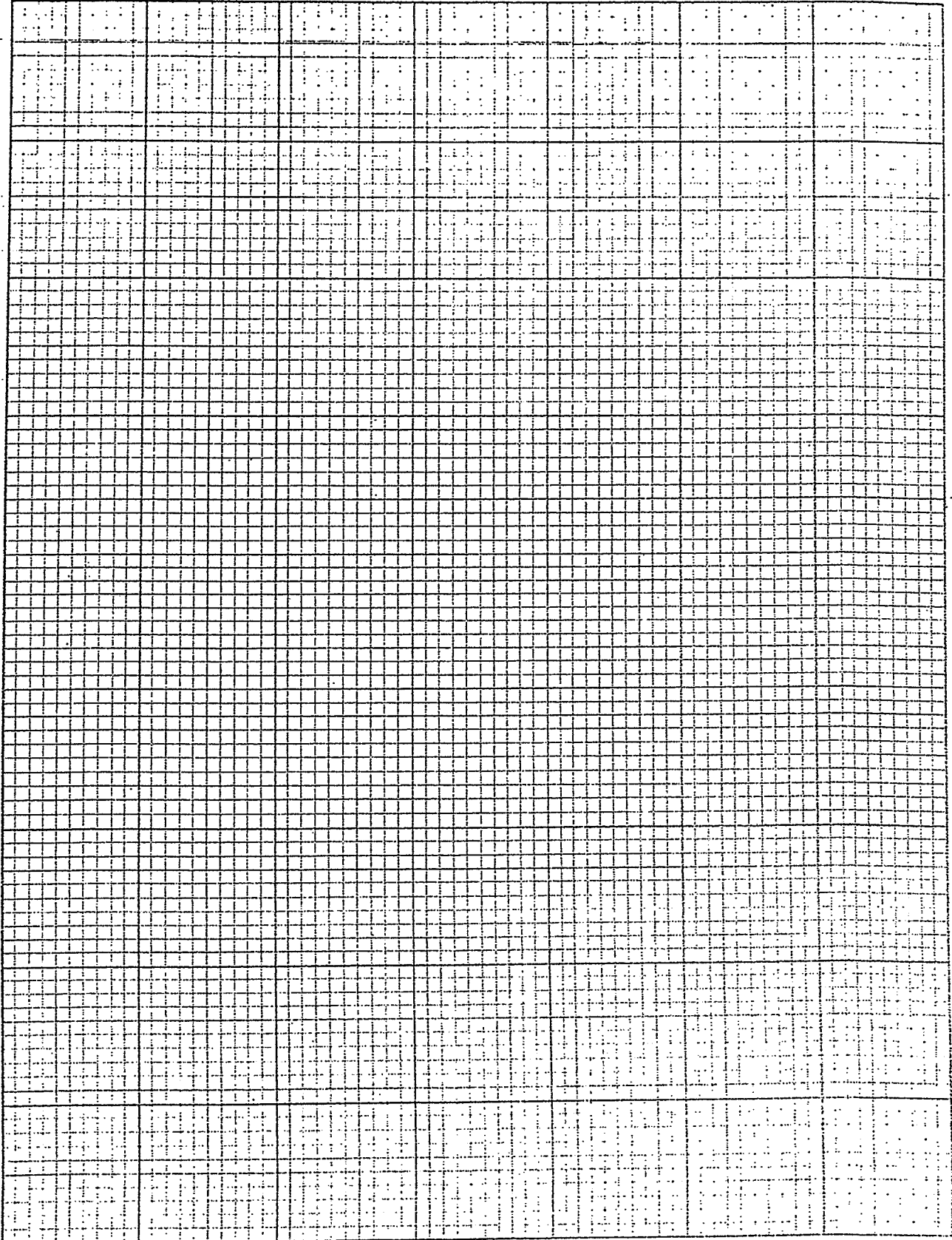
Enter Number of New or Replacement Units					
Forced Air Furnace		Incinerator		Air Handling Unit	
Unit Heater		Boiler		Heat Pump	
Gas/Oil Conversion		Coil Unit		Air Cleaner	
Space Heater		Window A/C Unit		Kitchen Exhaust Hood	
Gravity Furnace		Split System A/C		Hazardous Exhaust System	
Solid Fuel Appliance		A/C Compressor		Electric Furnace	
Utility Service Revisions:					
Type of Heating Fuel: (Check One) ☐ Gas (1) ☐ Oil (2) ☐ Electric (3) ☐ Coal (4) ☐ Wood (5) ☐ Other (6)					
Est. Start _____ / _____ / _____		Est. Finish _____ / _____ / _____		Mechanical Work Est. Value \$	

9. OTHER REQUIRED PERMIT APPLICATION(S)

Permit Type:		
Description of Work:		
Est. Start _____ / _____ / _____	Est. Finish _____ / _____ / _____	Est. Value \$

10. SITE PLAN

(Show lot lines, easements and work layout and dimensions)



SCALE = 1 Inch = _____ FEET

11. DATA ENTRY

Application Received: / /

By:

Application Reviewed: / /

By:

Data Entry: / /

By:

12. FLOODPLAIN EVALUATION

FLOOD MAP NUMBER & DATE LOWEST FLOOR ELEVATION

FLOOD ZONE BASE FLOOD ELEVATION

13. ZONING PLAN EVALUATION

ZONING DISTRICT MAP NUMBER

LOT AREA (From Page 2) LOT COVERAGE (%)

LOT AREA PER ROOM ENCROACHMENTS

OFF STREET PARKING SPACES, REQUIRED PROVIDED

LOADING SPACE

SIGNS; NUMBER SIZE OF EACH SIGN

PLANNING COMMISSION APPROVAL REQUIRED

BOARD OF ZONING APPEALS APPROVAL REQUIRED

14. PLAN REVIEW RECORD

Plans Review Required	Check	Plan Review Fee	Date Plans Started	By	Date Plans Approved	By	Notes
BUILDING		\$					
PLUMBING		\$					
MECHANICAL		\$					
ELECTRICAL		\$					
		\$					
TOTAL		\$	TO BE ENTERED ON PART 18				

15. ADDITIONAL PERMITS REQUIRED

Permit or Approval	Check	Date Obtained	Number	By	Permit or Approval	Check	Date Obtained	Number	By
BOILER					PLUMBING				
CURB OR SIDEWALK CUT					ROOFING				
ELEVATOR					SEWER				
ELECTRICAL					SIGN OR BILLBOARD				
FURNACE					STREET GRADES				
GRADING					USE OF PUBLIC AREAS				
OIL BURNER					DEMOLITION				

16. PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

TYPE DRAWINGS/REPORT	SUBMITTED	SIGNED AND SEALED	DATE	REVISION DATE
Site Plan	☐ Yes ☐ No	☐ Yes ☐ No		
Soil Report	☐ Yes ☐ No	☐ Yes ☐ No		
Architectural Drawings	☐ Yes ☐ No	☐ Yes ☐ No		
Structural Drawings	☐ Yes ☐ No	☐ Yes ☐ No		
Mechanical Drawings	☐ Yes ☐ No	☐ Yes ☐ No		
Electrical Drawings	☐ Yes ☐ No	☐ Yes ☐ No		
Job Specifications	☐ Yes ☐ No	☐ Yes ☐ No		
Structural Connect. Drwngs.	☐ Yes ☐ No	☐ Yes ☐ No		
Structural Calculations	☐ Yes ☐ No	☐ Yes ☐ No		
Special Inspection Data	☐ Yes ☐ No	☐ Yes ☐ No		
Sprinkler Drawings	☐ Yes ☐ No	☐ Yes ☐ No		
Sprinkler Calculations	☐ Yes ☐ No	☐ Yes ☐ No		

17. OTHER DEPARTMENT APPROVALS

Signature	Date	Signature	Date
Fire		Health and Sanitation	
Public Works		Water	
Zoning Planning		Architectural Review	
Environmental Management			

18. VALIDATION

Building Permit	Date	Number	Permit/Insp. Fee
Electrical Permit	Date	Number	Permit/Insp. Fee
Plumbing Permit	Date	Number	Permit/Insp. Fee
Mechanical Permit	Date	Number	Permit/Insp. Fee
	Date	Number	Permit/Insp. Fee
	Date	Number	Permit/Insp. Fee
Plan Review Fee (From Part 14) Certificate of Occupancy Fee Other Fee			
TOTAL FEES			

Prepared By: _____ Date: _____

Approved By: _____ Title: _____

Silverdale Borough Required Inspection
Permit # _____

Construction work must be inspected in accordance with these instructions. The Code Enforcement Department will carry out such periodic inspections during the progress of work as necessary to insure the work installed conforms to the approved construction plans and ALL applicable code and ordinances. The property owner and/or an authorized agent who is in charge of construction work must notify the Borough when work is completed and ready for inspection in accordance with the list below. These inspections **MUST** be scheduled not less than twenty-four (24) hours in advance; but be advised, the inspections the inspections will be scheduled at the next inspector's log opening which may not necessarily be the following day. It is strongly recommended that persons responsible for construction activities try to schedule inspections at least a few days in advance to minimize disruption of constructions work timetable. **NOTE: NO WORK IS PERMITTED TO PROCEED UNTIL THE APPLICABLE INSPECTIONS ARE CONDUCTED AND APPROVED BY THE BOROUGH.**

FOOTINGS – To be performed when a subsoil excavation is finished, all forms and reinforcement are in place, and depth markings are defined.

WALLS FORMS - To be performed when ALL concrete forms are in place, all reinforcements ate in place, and all footing keys and/or dowels are in place.

FIRST FOOR ASBUILT CERTIFICATE - To be performed as soon as the physical first-floor and garage floor elevations can be determined.

FOUNDATION WATERPROOFING/DAMPROOFING - To be performed when all exterior walls are sealed in accordance with specific product's manufacturer specifications and installation instructions.

BACKFILL – To be performed when the exterior foundation drain (with clean stone base, clean stone cover, and filter cover) are in place, all insulation boards are applied, and all foundation anchor straps/bolts are installed.

UNDER-SLAB ROUGH PLUMBING MECHANICAL – To be performed when all DWV and water piping are installed, all HVAC piping is installed, all appropriate line tests are in place, and all piping protection are installed.

CONCRETE SLAB BASE - To be performed when clean stone base is installed, insulation boards are installed, vapor barrier is installed, reinforcement is installed, and depth markings are defined.

WALL & FLOOR SHEATHING – To be performed when all structural wall and floor sheathing, insulation sheathing, and wind bracing are installed; and all fasteners are applied in accordance with the appropriate fastening schedules.

FIREWALLS – To be performed when all fire wall components including clips, anchors, screws, fire blocking, fire stopping, fire caulk, etc., are installed in accordance with the manufacturers specifications.

ROUGH PLUMBING – To be performed when all DWV lines and water supply lines are installed, all pipes are properly anchored, all line test are applied, and structure's framing integrity are restored.

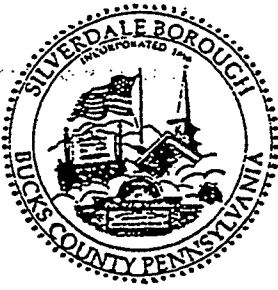
MECHANICAL – To be performed when all duct work is installed, all supports are installed, and structure's framing integrity is restored.

ELECTRIC – To be performed by a qualified, electrical inspection agency.

FRAMING – To be performed when all wood framing is complete, all framing is secured in accordance with the appropriate fasting schedule, and ALL FLOORS (including basement) are accessible by code approved stairs.

INSULATION – To be performed when all insulation batts are in place, all vapor barriers are installed, and all channel ventilation are installed.

FIRE CODE DRYWALL – To be performed when on ANY fire rated assembly and the assembly must be inspected at each successive layer. Contact Silverdale Fire Marshal at 215-257-5550 for specific requirements.



SILVERDALE BOROUGH

100 W. Park Ave., Silverdale, PA 18962
(215) 257-5550 (Phone or Fax)

PLANS AND SPECIFICATIONS

The building permit procedures were created by the township in an effort to coordinate all facets of construction while insuring strict adherence to the Township Zoning Ordinance and all applicable building codes. Non-compliance with the building permit process will insure the application being returned to the applicant for additional information.

PLANS

Two complete sets required. (Architectural seal required for new single family or multi-family dwellings).

ELEVATIONS

Front, rear and two sides. (Include sizes and dimensions of chimneys, roof soffit, crawl space ventilation, grades, porches, steps, gutters, leaders, windows and doors.)

FLOOR PLAN

Room sizes and uses, direction of floor and ceiling joists, window and door locations, beam sizes with locations and smoke detector locations.

FOUNDATION PLAN

Sizes and location of footings, foundation walls, girders, double joists and headers.

CROSS SECTION

Full cross section itemizing each type of construction material, listing all sizes and spacing, insulation values, overall height, floor to ceiling heights and pitch of roof. Section shall also demonstrate framing alignment between floor levels and anchoring systems between different types of materials.

MISCELLANEOUS

Stair details, fireplace details, door schedules including clear opening width, clear opening height and clear opening square footage of all bedroom openings.

MECHANICAL

Make, model, sizes and location of units with size and location of all supply and return ducts.

PLUMBING

Types, sizes and location of fixtures, drains, wastes, vents and supply lines. Schematics of drain, waste and vent shall be separate from supply line schematics for clarity purposes.

ELECTRICAL

Location of lighting, outlets, switches, receptacles, main service, wiregauges, breaker sizes and circuit designation.

RESUBMISSIONS

In the event the Township requires that additional information be submitted to ensure code compliance, the resubmission shall be two complete sets of plans and specification with all additional plans, specifications, details and notes affixed directly to the drawing for review.

2-SIDED PRINT



SILVERDALE BOROUGH

100 W. Park Ave., P.O. Box 187, Silverdale, PA 18962

Phone: 215-257-1043

(215) 257-5550 (Phone or Fax)

A DIRECTIVE FROM THE BUCKS COUNTY CONSERVATION DISTRICT

Pursuant to correspondence from the Bucks County Conservation District dated October 7, 2005, it is essential that you are aware that the BCCD requires plans to be submitted and reviewed for small projects. Following is an extraction from this correspondence:

Homeowners, Pool Companies, Landscape Contractors – Bucks County Conservation District is delegated to administer the Erosion Control Program on behalf of PADEP. Our Board of Directors has established a threshold of 1000 square feet of earth disturbance. Disturbances of 1000 square feet or more require a plan submission to the Conservation District; 2000 square feet for swimming pools. Should you plan to be disturbing earth on your property, please contact the District @ 215 345 7577 EARLY in the process. By doing so, you will not be held up at the local level, when you have all your approvals.

Contact Camile Peters or John Thomas @ 215 345 7577

BUCKS COUNTY CONSERVATION DISTRICT

1456 Ferry Road, Suite 704
Doylestown, PA 18901-5550

Telephone: 215-345-7577 FAX: 215-345-7584
www.bucksconservation.org

TO: Municipal Managers
FROM: John Thomas, Conservation District Manager *JTB*
RE: District Policy – Local Notice
DATE: 10/7/05

At the October 6, 2005 Consortium meeting which was held at the Warwick Township Building, I was asked by the representative from Warwick if there was some way that Bucks County Conservation District could do a better job of getting the word out relative to our requirements for small projects single homes pools etc. I seems as though Townships and Boroughs are getting blamed for a hold up which is in fact, based on our requirements. A suggestion was made that the District place a notice in your local news letters to indicate that we require plans to be submitted and reviewed for small projects; it was thought that this "blurb" in your newsletters might make home owners more aware and shift the blame to where it truly belongs, not on you or your staff: SO!

A NOTE FROM THE CONSERVATION DISTRICT

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Contact Camille Peters or John Thomas @ (215)-345-7577